Information Security
Policy and Scope

Proeon Systems has established an Information Security Policy that supports the strategic aims of the business. This policy forms part of our Business Management System which meets the requirements of ISO 27001:2013 and incorporates that of ISO 27002:2013. The Company is committed to maintaining and improving information security by taking necessary actions to ensure that suitable controls are in place to minimise its exposure to risk.

Proeon Systems recognise that some clients and external organisations are only willing to deal with partners that maintain high information security standards which we aim to meet and exceed.

The ISMS applies to the entire operations of Proeon Systems as carried out at the Hethel site and includes work undertaken on client sites as appropriate. The ISMS covers the following scope:

- Information Assets : Databases and data files, system documentation, user manuals, training material, emails, procedures and plans
- Paper Documents : Contracts, guidelines and company documentation.
- Software Assets : Application software, system software, development tools and utilities
- Physical Assets : Computer hardware including electronic media
- Services : Project delivery, site support, consultancy and the like
- Company image and reputation
- Systems employees, contractors, clients and vendors who access the Company's Information Assets.

Proeon Systems is committed to ensure that:

- The confidentiality of information is maintained to prevent disclosure of valuable or sensitive information
- The integrity of information is maintained to ensure accuracy and completeness
- The approach to information security will use a risk management framework
- The availability of information is managed and controlled to meet business needs
- Regulatory and legislative requirements will be met
- Information security training is provided to employees
- All breaches of information security, actual or suspected, are reported to and investigated by the Management Team
- All relevant information, security policies and guidelines are made available to all Proeon Systems employees and communicated regularly.

The policy and scope will be reviewed and revised as necessary to take account of changing conditions, audit results etc. and will be supported by detailed procedures and work instructions.

Richard Miller
Managing Director – Proeon Systems Ltd.